

## **Switching over to e-procurement from Manual Tendering**

Switching over to e-procurement from Manual Tendering All Prospective Bidders are informed that CSIR-National Metallurgical Laboratory (NML), Jamshedpur, is switching over to “e-procurement” using the Central Public Procurement Portal developed by National Informatics Centre (NIC) under URL <https://etenders.gov.in/eprocure/app>.

For participation in tenders of CSIR-NML, all bidders (including foreign bidders) need to enroll themselves on the portal which is free of cost. For enrolment, the bidder has to click on the link “online Bidder Enrolment” of the above portal and follow the instructions therein. The bidder has to log in using their User ID & Password and fill in the company details. The Login ID shall be the authorized email ID of the company. Detailed information is available in the “Bidder Manual Kit” including instructions for submission of bids online. The bidders need to possess Class-III Digital Signature Certificates (signing only).

In case of any difficulty, the bidders may approach the help desk of NIC. Once successfully registered as bidders, the respective bidder needs to intimate their login ID along with their product profile to the Purchase Department of CSIR-NML, Jamshedpur, to enable CSIR-NML to send request for quotations in an electronic form.

It may kindly be noted that in the near future, only the enrolled/ bidders registered with the above portal would be allowed to participate in the tendering process.

Sd/-

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