

**CSIR-NATIONAL METALLURGICAL LABORATORY**  
(Council of Scientific & Industrial Research)  
JAMSHEDPUR- 831 007.



**CONTRACT DOCUMENTS  
FOR THE WORK**

**Annual Contract for Horticultural work and associated up-keeping of  
NML Main Campus & Director's Bungalow, Jamshedpur (2017-18 &  
2018-19)**

**SIGNATURE OF THE CONTRACTOR WITH DATE AND SEAL**

*Dr*

CSIR-NATIONAL METALLURGICAL LABORATORY  
(Council of Scientific & Industrial Research)  
JAMSHEDPUR- 831 007.



**ENGINEERING DIVISION**

**NOTICE INVITING TENDER**

Ref. No. NML/ENG./WSM/NIT/08 (05)/2017-2018 Date:09.08.2017

Name of work : Annual Contract for Horticultural work and associated up-keeping of NML Main Campus & Director's Bungalow, Jamshedpur (2017-18 & 2018-19). (No. NML/ENG./WSM/Horticulture/2017-18 & 2018-19)

Tender Paper Submitted by : \_\_\_\_\_

Estimated Cost : Rs. 15,95,511.00

Earnest Money : Rs. 31,950.00

Tender Amount : Rs.

Earnest Money : D.D.No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

Date of opening of tender : 22.08.2017

**Please note that:**

- (1) As per NIT, the documents required in envelope-1 should be complete in all respect, failing which bid will be rejected.
- (2) Unsigned tender will be rejected. Signature should be at all the required places.
- (3) Tender received after the due date and time will not be considered.
- (4) Tender will be submitted in sealed cover which shall contain two separate sealed envelopes marked as envelope-1 & envelope-2.
- (5) Earnest Money in the shape of Demand Draft payable to Director, CSIR-NML to be submitted in the envelope marked as envelope-1.
- (6) Particulars of tender to be filled-in & submitted with the tender in the envelope marked as envelope-2.
- (7) The rates are to be written both in figure and words.
- (8) Name of the work and the due date must always be written neatly on the cover otherwise the tender will be liable for rejection.

**SIGNATURE OF THE CONTRACTOR WITH DATE AND SEAL**

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COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH

NOTICE INVITING TENDER

Sealed Tenders are hereby invited for the work of "Annual Contract for Horticultural work and associated up-keeping of NML Main Campus & Director's Bungalow, Jamshedpur (2017-18 & 2018-19)" from the contractors working with CPWD, PWD, MES, Railways, Semi-Government Organization, Public Sector Undertakings, Tata Groups or those who have worked for CSIR or its laboratories/Institutes and have successfully carried out minimum **one/two/three** similar work of amounting 80%/50%/40% value of estimated cost i.e., Rs.12,76,410.00/Rs.7,97,760.00/Rs.6,38,210.00 respectively or above in a single contract during last seven years. The tenderers are required to produce proof of fulfilling the conditions GST registration certificate, ESI & EPF Registration Certificate, PAN card and Banker's Certificate issued within last 1year from NIT date, Valid electrical license (for electrical works) while submitting of eligibility criteria in Envelope-I.

2. Estimated Cost is **Rs. 15,95,511.00 (Rupees Fifteen Lakhs Ninety Five Thousand Five Hundred Eleven only)**.
3. Time for carrying out the work will be **Twelve Months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
4. Complete Contract documents to be complied by the tenderer; whose tender may be accepted can be seen at the office of Engineering Division at NML, Jamshedpur.
5. The tender shall not be issued physically. The interested and eligible contractors are to download the complete tender/contract document from NML Website i.e. [www.nmlindia.org](http://www.nmlindia.org). Tenderers should submit Rs 500/- (Rupees Five Hundred Only) in DD in favour of Director, CSIR-NML (non-refundable) for tender cost.
6. Tenders should be submitted in double sealed covers super scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. This will be received **upto 15.00 Hrs. on 22.08.2017** and will be opened at **15.30 P.M. on the same day in the office of Engineering Division at NML, Jamshedpur**. Tenders should be dropped in the tender box placed at **NML Main Gate** before the closing date and time indicated. In case these are sent by post these should be sent by Regd. Post/Speed post addressed to the Director, NML, Jamshedpur. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.
7. The Earnest Money amounting of Rs.31,950.00 (Rupees Thirty One Thousand Nine Hundred Fifty only) as demand draft or pay order of a schedule bank and drawn in favour of Director,CSIR-NML should accompany the tender.
8. The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
9. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
10. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity of subsequently employed by him and who are relatives as mentioned above.

**NOTE:**A person shall be deemed to be relative of another if, and only if, (a) they are members of Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

**SIGNATURE OF CONTRACTOR WITH DATE AND SEAL**

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11. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work; validity beyond 90 days from the date of opening shall be by mutual consent.
12. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
  - (i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer shall be taken as correct.
  - (ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
  - (iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
13. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
14. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installation of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.
15. Earnest Money will be forfeited if the contractor fails to commence the work as per letter of award.
16. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations, and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
17. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Condition of Contract.
  - (a) DEFECT LIABILITY PERIOD: Twelve months from the date of completion as certified by the Employer. **(Modified as per CSIR File No- 17/167/93 – Engg dated:- 05.02.1997)**
  - (b) MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE: **Rs.1,32,960.00 (Rupees One Lakh Thirty Two Thousand Nine Hundred Sixty Only)**. Intermediate Certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
  - (c) SECURITY DEPOSIT: Security deposit shall be deducted from the running bills at 10% of the gross value of work done and measured inclusive of Earnest Money subject to a maximum of Rs. 5.00 lakhs(Rupees five lakhs only).
  - (d) COMPENSATION: Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement, for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten per cent of the estimated cost of the work as shown in the agreement.

SIGNATURE OF CONTRACTOR WITH DATE AND SEAL

