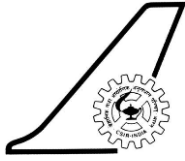


Date of Publication: 20th February 2019



Council of Scientific and Industrial Research
NATIONAL AEROSPACE LABORATORIES
P.B. No.1779, HAL Airport Road, Kodihalli, Bengaluru - 560 017

Advt. No. 1/2019

APPLY OFFLINE BEFORE 12 MARCH 2019

(Website: www.nal.res.in)

National Aerospace Laboratories (NAL) is a premier research laboratory under the Council of Scientific and Industrial Research (CSIR). In addition to many Research, Development and Technology Programmes in Aerospace, CSIR-NAL is actively involved in supporting the National Aerospace Programmes of ADA, DRDO, ISRO, HAL and IAF. Further, CSIR-NAL has a strong programme in Civil Aviation including the nationally important project of design and development of a multirole Light Transport Aircraft (SARAS). CSIR-NAL is also exploiting several aerospace technologies into spin-off industrial applications. It has excellent facilities in all the aerospace disciplines.

NAL is looking for bright and highly motivated technical Consultant to participate in the task of AS-9100D Documentation and training.

Name of the positions & Scale of pay	No. of posts	Age	Term	Qualification	Experience
Consultant Rs.75,000/- per month (consolidated)	1	Not exceed -ing 60 years	6 months	Minimum Graduate (BE/B.Tech) in Mechanical Engg./Aerospace Engg./Civil Engg.	Minimum 2 years of previous experience/ expertise in providing such guidance to Aerospace Companies for earning AS91000D certification

Scope of work:

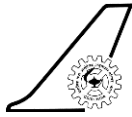
1. Preparation of all documents needed to meet AS-9100D requirements. Any administrative assistance will be provided by CSIR-NAL. Documentation should be completed in 2 months' time.
2. Training on AS-9100D: To impart awareness to Scientists and Staff of CSIR - NAL (maximum of 20 persons'/batch x 2 times).
3. To give guidance to staff on documentation in line with AS-9100D (Level I, II & III).
4. To provide guidance to 'process owners' of the divisions for the implementation of the system.
5. To provide guidance to evolve Quality Policy and Objectives and Process metrics (KPIs).
6. To train internal auditors (8 persons) and guiding for conducting one round of internal audit and closure of non-conformities.
7. To offer guidance to conduct one management review meeting.

8. Should ensure that all details are available to go for AS-9100D certification. In case the certification agency seeks more documentation, the consultant(s) should support the division(s)/CSIR-NAL till CSIR- NAL gets AS9100D certification.
9. In summary, to equip the division(s)/CSIR-NAL in getting AS-9100D certification within 6 months from the date of reporting.

GENERAL CONDITIONS

1. These positions are open only to Indian Nationals/Overseas citizens of India.
2. The engagement will be in the CSIR - National Aerospace Laboratories (NAL), Bengaluru, under the Council of Scientific & Industrial Research (CSIR) which is an Autonomous Body under Ministry of Science & Technology, Govt. of India.
3. The above positions are purely temporary and on contract basis for the duration of 6 months only.
4. Age limit will be reckoned as on last date of receipt of application i.e., 12.3.2019 and no age relaxation will be entertained.
5. The period of experience in a discipline/area of work, where prescribed, shall be counted with effect from the date of acquiring the prescribed minimum educational qualifications for the post.
6. As the Screening/Shortlisting of applications will be done on the basis of information furnished through the Offline application form by the applicants, it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong/false information will be a disqualification and CSIR-NAL will **NOT** be responsible for any of the consequences of furnishing such wrong/false information.
7. The decision of CSIR-NAL in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.
8. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.
9. In the event of Selection of the Consultant, the Consultant has to execute an agreement in the format on Non-judicial stamp paper.
10. Eligible candidates may download the application form from CSIR-NAL website: www.nal.res.in. Application form duly filled in together with recent passport size photograph, copies of matriculation / Degree and above, Experience and certificate with reference to nature of work carried out etc., should be sent in a sealed cover superscribing "Application for the post of Consultant. Advt. No. **ON OR BEFORE 12.3.2019** addressed to:
**The Controller of Administration
National Aerospace Laboratories
P.B.No.1779, HAL Airport Road
Kodihalli, Bengaluru - 560 017 (Karnataka).**
11. The consultant should have previous experience/expertise of providing such guidance to aerospace companies or aircraft industries for earning AS9100D certification. The Consultant/ consultant provided by the Consultancy firm should be certified/ approved AS-9100D auditors.
12. The scope of consultancy work should be completed within 6 months from the date of reporting.
13. Consultant is required to carry out the required objectives.

INTERIM ENQUIRIES WILL NOT BE ENTERTAINED



(Council of Scientific and Industrial Research)
NATIONAL AEROSPACE LABORATORIES
BENGALURU – 560 017

APPLICATION FORM

IMPORTANT: This application form duly completed in the candidate's own handwriting or neatly typed must reach THE CONTROLLER OF ADMINISTRATION, NATIONAL AEROSPACE LABORATORIES, P.B.No.1779, AIRPORT ROAD, KODIHALLI, BENGALURU-560 017 on or before **12 MARCH 2019**

1. Advertisement No. : **1/2019**
2. Post : **CONSULTANT**
- 3: Division :

4. Name of the candidate (in Block Letters)	
5. Sex (Male / Female)	
6. Father's Name	
7. Nationality (mention by birth / domicile)	
8. Present Postal Address (for communication purpose)	Pin Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Tel/Mobile No. _____, E-mail: _____
9. Permanent Address	Pin Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Tel/Mobile No. _____

10. Date of Birth (As per Matriculation / SSLC certificate)		□□	□□	□□□□			
		DAY	MONTH	YEAR			
11. Age (As on the closing date of application)		□□	□□	□□			
		YEARS	MONTH	DAYS			
12. Educational/Professional Qualification etc, commencing from SSC/10th Std onwards (Enclose documentary proof)							
Examination Passed	Year of passing	Marks obtained / percentage of marks			Class / Grade obtained	Duration of Degree/ Diploma Course	Board / University / Institution
		Max Marks	Marks obtained	Aggregate %age			
13. Experience:							
Period		Name of Organisation* & Place	Designation/ Post Held	Gross Pay Drawn Rs.	Permanent/ Temp. Post		
From	To						

Note : * Please indicate whether the Organisation belongs to Govt./ PSU or Pvt. Also enclose copies of certificates/testimonials etc in support of proof of experience.

14. Do you have relevant experience to undertake the Contract & Scope of work: Yes/No
If **yes**, provide documentary evidence;

15. Any other details :

16. Particulars of close relatives : Name :
working in NAL, if any
Designation :
Division :
Relationship :

17. Are you under any bond/contractual obligation to serve Central / State Government / PSU / Autonomous or any other body / organization, YES

18. Whether dismissed from service from any other Institution / Office or debarred by the Public Service Commission, YES NO if yes, give details _____

19. ENCLOSURES: (Please tick the appropriate box and arrange the enclosures as per the serial number)

- | | | | |
|---|--------------------------|---------------------------------------|--------------------------|
| 1. SSLC/10 th Std Certificate (Proof of DOB) | <input type="checkbox"/> | 5. Community Certificate | <input type="checkbox"/> |
| 2. 12 th Std Certificate | <input type="checkbox"/> | 6. Experience Certificate | <input type="checkbox"/> |
| 3. Degree/Diploma | <input type="checkbox"/> | 7. Knowledge of Computer Applications | <input type="checkbox"/> |
| 4. Degree/Diploma Marks sheets (All semesters/Years) | <input type="checkbox"/> | 8. Others | <input type="checkbox"/> |

DECLARATION

I hereby declare that the information given above is correct, true to facts and nothing has been concealed / distorted. I am aware that, if at any time I am found to have concealed / distorted any information, my candidature/appointment is liable to be summarily terminated without notice.

Place: _____

Date: _____

Signature of the candidate

